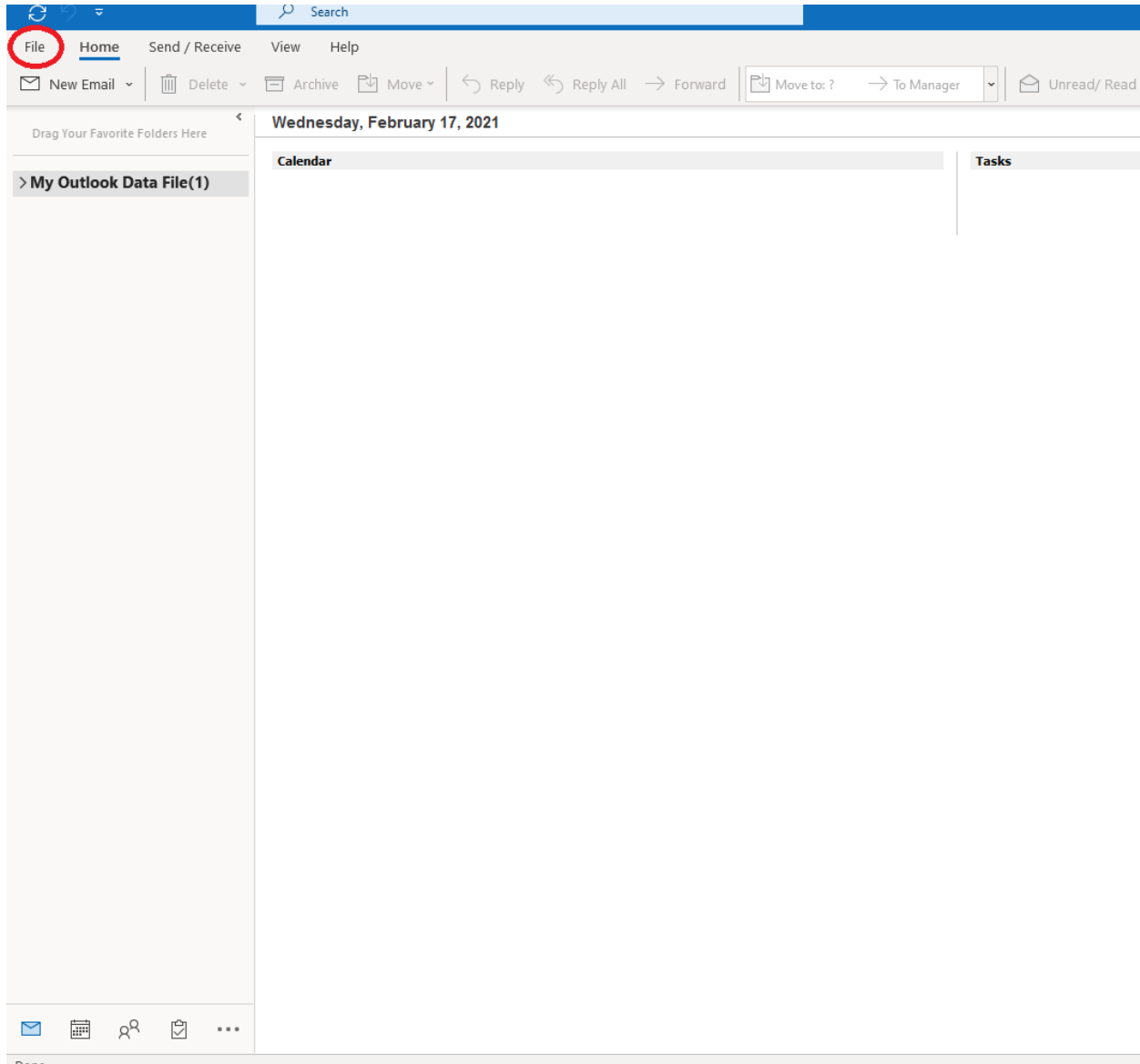The following will show how to disable SSL to receive **unsecure** emails from the FMTC mail server on Outlook.

1. Open Outlook and click **File.**

2. Click the **Account Settings** tab > **Server Settings**.

3. Change the **IMAP Account Settings** to match the following.

IMAP Account Settings
gavin.z@fmtc.com
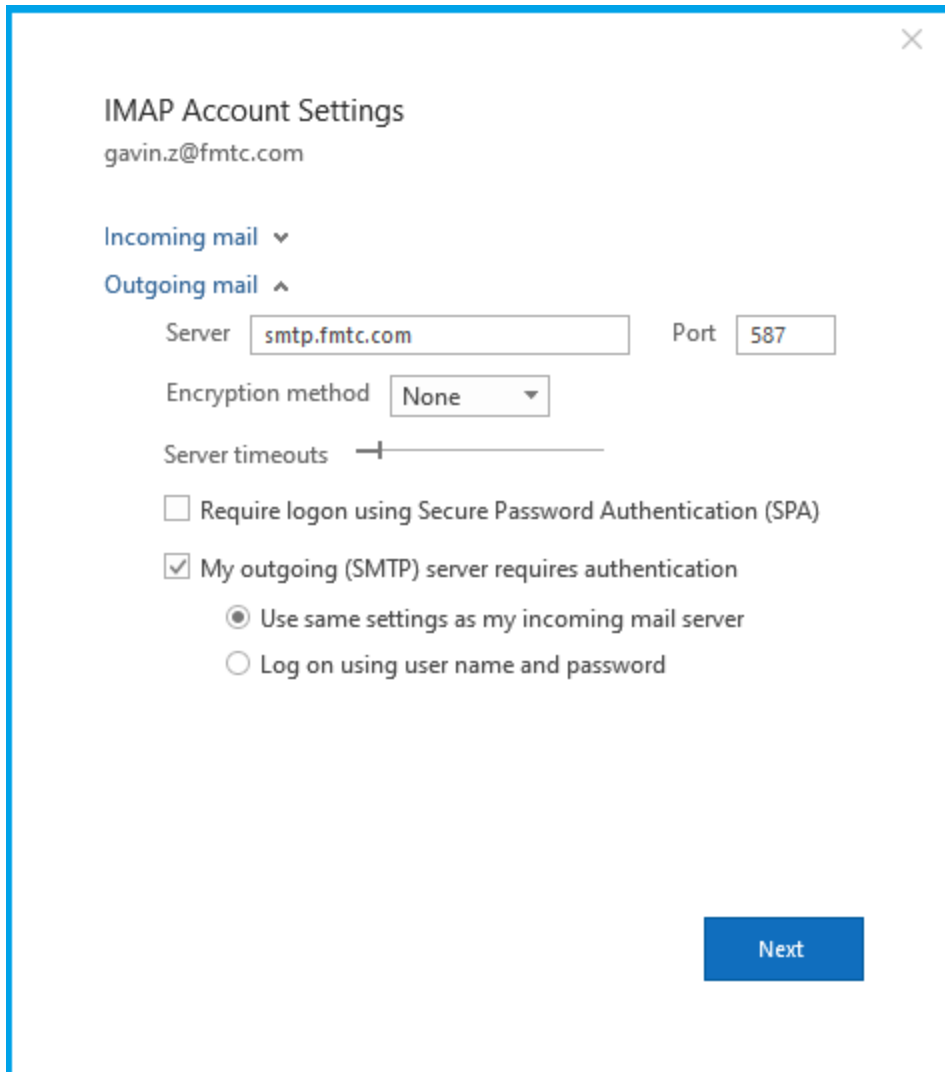
Incoming mail ^

User name gavin.z@fmtc.com

Password *********

☑ Remember password

Server mail.fmtc.com   Port 143

Encryption method None ▼

☐ Require logon using Secure Password Authentication (SPA)

Outgoing mail ∨

Next

IMAP Account Settings
gavin.z@fmtc.com

Incoming mail ∨
Outgoing mail ∧

Server | smtp.fmtc.com | Port | 587 |

Encryption method | None ▼

Server timeouts ———|————

☐ Require logon using Secure Password Authentication (SPA)

☑ My outgoing (SMTP) server requires authentication

   ◉ Use same settings as my incoming mail server

   ○ Log on using user name and password

Next

4. Once finished click the **Next** button to finish the process.